Use Call Me in WebEx

Last updated June 11, 2020

WebEx Call Me allows meeting participants to join the audio portion of a WebEx meeting by having WebEx call them on their phone.

1. From your workstation
   Open the Outlook meeting invite.

2. In the Outlook invitation
   Click the “Join meeting” link.

3. Select the audio
   Use the drop-down menu at the bottom of the dialog box to select “Call me.”

   **Known issue and workaround**
   Phone number format is wrong.
   - Click on the phone number
     ![Call me at +206-884-5322--](image)
   - Click on the left part of the phone number and enter +1
     ![Call me at +206 8845322--](image)
   - Click on the right part of the phone number and enter your area code, one digit at a time, placing your cursor at the start of the number for each digit

4. Connect to the meeting
   Select “Join Meeting” or “Start Meeting.”
   Answer your phone when it rings and press 1.