

## Meeting Minutes June 15, 2007

### In Attendance:

Dimitri Christakis  
Ben Wilfond  
Brenda Majercin  
Brian Saelens  
Bryan King  
Cari McCarty  
Dennis Christie  
Heather Carmichael Olson

John Neff  
Kathy Fennell  
Kristie Bjornson  
Nanci Villareale  
Rita Mangione-Smith  
Susan Heath  
Lyn Bassett  
Heather Lindemann  
Delila Katzka

### Introduction:

After brief introductions, Dimitri discussed the agenda for today. The committee will refine the vision and continue the work that was begun on strategic priorities. If time allows, he would like to discuss how the Life Sciences Discovery Fund (LSDF) grant might benefit the center.

He also checked to make sure that everyone was receiving the e-mail discussions and invited others who would like to participate in the dialog. If committee members want to add others to the list, please e-mail contact information to Delila. The minutes from all committees' meetings are posted on the research web site.

### Vision refinement:

The team reviewed the draft as it currently stood and indicating general consensus that it was very close to complete. With only minor revisions to the first sentence, the team approved the vision pending agreement by all committee members. The final draft will be circulated to the rest of the team for final approval.

### VISION (pending final approval):

**We will conduct innovative research to improve children's physical and emotional health. Our research will focus on new ways to promote healthy behaviors, healthy development, and health care that is equitable, efficient, safe, timely, family-centered and effective. We will partner with families, communities, schools, providers, and health care organizations to translate our research findings into actions that improve the quality of children's day to day lives.**

While discussing the vision, the team indicated they would like to see the visions developed by the other centers. Heather Lindemann took the action to provide these to the committee.

### Center name:

Dimitri put the center's name on the table for discussion to see if there was an interest in revising it. The primary concern was ensuring that the center name was adequately representative of the work that was being done there and also that it was comprehensible to a lay audience. It was felt that Health Services would not be understood and behavioral research might also be misinterpreted. After a brief discussion with consideration towards making it professional and easily recognizable, the team suggested: Research

Center for Child Health and Development as an alternate. An e-mail will go out to the entire committee asking them to weigh in on this suggestion and to put forth other ideas.

**Priorities discussion:**

The discussion turned to strategic priorities. Members looked over the taxonomy of items that Dimitri developed from the last meeting's brainstorm session. They clarified some and added others. This new list will be sent out to the team for further refinement. Once everyone has had an opportunity to provide input, RPM will put the list into a survey to help the team with prioritization.

The following items were added or further defined:

1. Technical science editor, (graphic and writing expertise).
2. Facilitate collaborations across to the University.
3. IRB issues (flesh out details of what we need).
4. Biostatistics core -- add data analyst/managers
5. Streamline relationships between the center and the UW. (Budgetary issues, research staff linkage, etc.) -- see action for Heather Carmichael Olson below)
6. Shared space where fellows have an opportunity to work side by side.
7. Develop mechanisms to retain fellows after fellowship concludes (i.e.: extend fellowships so that they can write K awards, provide funds for junior faculty development and transition to full faculty, start-up funds for recruits).
8. K to R01 transition funding
9. Bridge funding for established investigators
10. Behavioral research clinic and space for focus groups (a place to bring families into the center (parking, reception, separate areas)
11. Technology support (hardware, software, personnel)
12. Survey research support (telephone center is currently outsourced, other survey support mechanisms)
13. Convenient shuttle services to/from the University
14. More of and flexible conferencing space (Possibly configured so that it could be shared for item #10)
15. "Swing" space for visiting staff (workstations)
16. Paid mentor support
17. Crosswalk to university
18. Data analysts/managers
19. Core support for investigators (FEC compliance)
20. Areas to meet/interview patients/families
21. Support for greeting families
22. CATI software
23. DAT stat core
24. Capitol request equivalency
25. Video conferencing

Dimitri will combine the priorities discussion from today's meeting with e-mail input. The team will then be polled in order to prioritize the list.

Research (programmatic) priorities:

Though optional for this phase of strategic planning, the team elected to develop program ideas. They discussed some ideas while referring to a matrix found in the resource guide section P1 Outcomes, page 11. Though the format may not be ideal, the team felt that it did capture many important elements and added some items:

1. Prevention research
2. Hospital care evaluation
3. Ethics
4. Health communications research

They removed injury prevention and control as it doesn't fit with this center's focus.

An updated matrix will be distributed prior to the next meeting.

**Other discussion:**

Dimitri showed a few slides regarding the Life Sciences Discovery Fund (LSDF) for 2007. The team discussed this funding source and how it could be used to support center priorities, in particular relating to the broad aspect of infrastructure support. Discussion and final decisions for the strategic priorities will play into how this is approached.

**Action:** Review and approve vision statement. **(Committee members)**

**Action:** Respond to priorities discussion request and survey. **(Committee members)**

**Action:** Send an email to Dimitri outlining issues problems and potential solution ideas related to the priority item: "Streamline relationships between the center and the UW." **(Carmichael Olson)**

**Action:** Revise priorities taxonomy per today's discussion; send to team for further input. Finalize the list and provide it to Heather Lindemann who will develop a survey for the group to assist with ranking. **(Christakis, Lindemann, Katzka)**

**Action:** Provide other committee's vision statements to the group. **(Lindemann)**

Submitted by:

Delila Katzka, Project Coordinator  
Research Project Management (RPM)  
Phone: 206.987.7383  
E-mail: delila.katzka@seattlechildrens.org