

**SEATTLE CHILDREN'S RESEARCH INSTITUTE
OPERATING POLICIES / PROCEDURES**

DEPARTMENT: Institutional Animal Care and Use
Committee
POLICY NUMBER: IACUC-029
REPLACES:
EFFECTIVE DATE: June 10, 2005
REVISION DATE: November 6, 2008
POSTED FROM:

TITLE: Criteria For Review Of Personnel Qualifications

SUMMARY:

Both Animal Welfare Regulations (AWR's), and Public Health Service (PHS) Policy require institutions to ensure that people caring for or using animals are qualified to do so. Investigators, research staff, students and visiting staff who perform animal anesthesia, surgery, or other experimental manipulations must be qualified, through training or experience, to conduct these tasks in a humane and scientifically acceptable manner.

POLICY/PROCEDURE:

029-1 Responsibility

029-1.1 The PHS policy places responsibility specifically with the IACUC to ensure that personnel conducting procedures on research animals are appropriately qualified and trained in those procedures [IV.C.1.f].

029-2 Protocol Documentation

029-2.1 Protocols shall include the names and qualifications (including degrees, certifications, and previous animal research experience) of all personnel who will be working directly with animals so that the IACUC can assess the appropriateness of qualifications and identify any need for further training.

029-2.2 New personnel shall be added to the protocol in the form of a *Renewal Application/Modification Request Form* submitted to the Office of Animal Care (OAC) for administrative review.

REFERENCES:

ARENA / OLAW, "The Institutional Animal Care and Use Committee Guidebook", 2nd Ed. NIH. Bethesda, MD. 2002

National Research Council, "The Guide for the Care and Use of Laboratory Animals". National Academy Press; Washington DC. 1996.

NIH, "Public Health Service Policy on Humane Care and Use of Laboratory Animals", OLAW. Bethesda, MD. Amended 2002.

Submitting Office: Office of Animal Care

Approved by:

\s\ Anne Clancy, IACUC Chairperson, October 17, 2007

\s\ William R. Morton, VMD, Attending Veterinarian, September 19, 2007

\s\ Brian M. Umrysh, Manager/Office of Animal Care, September 11, 2007