

**SEATTLE CHILDREN'S RESEARCH INSTITUTE
OPERATING POLICIES / PROCEDURES**

DEPARTMENT: Institutional Animal Care and Use
Committee
POLICY NUMBER: IACUC-019
REPLACES:
EFFECTIVE DATE: June 10, 2005
REVISION DATE: March 25, 2011
POSTED FROM:

TITLE: Occupational Health And Safety Program

SUMMARY:

The purpose of this policy is to establish an Occupational Health and Safety (OHS) Program for all personnel with significant exposure to animals. The goal of the OHS program is to maintain a safe and healthy workplace.

POLICY/PROCEDURE:

019-1 Participation Requirements

- 019-1.1 All Office of Animal Care (OAC) husbandry staff is required to participate.
- 019-1.2 All Seattle Children's staff (Principal Investigators {PIs}, research associates, technicians, student workers, etc.) who handle laboratory animals or who work in animal use areas and animal laboratory work-sites are required to participate.
- 019-1.3 All visiting faculty, lecturers, student workers, part-time staff, etc. who have significant exposure to laboratory animals are required to participate.
- 019-1.4 All IACUC members are required to participate.

019-2 Records of enrollment for the OHS program will be maintained by the Institutional Animal Care and Use Committee (IACUC) and the OAC. The staff member coordinates enrollment, paperwork, and appointment scheduling with the Seattle Children's Occupational Health (OH) services.

019-3 Seattle Children's PIs shall identify all staff who meet the requirements of this policy. This information must appear on the appropriate IACUC *New Project Application*, or *Modification -Add Study Personnel Form* submitted to the IACUC for approval.

019-4 The OHS program is coordinated by OH Services, OAC and Research Technical operations/Environmental Health and Safety. The program includes:

019-4.1 Health history including prior animal exposure and allergy assessment;

019-4.2 Opportunity to discuss with OH Services issues such as:

019-4.2.1 Zoonoses;

019-4.2.2 Pregnancy;

019-4.2.3 Illness;

019-4.2.4 Immuno-suppression precautions;

019-4.3 Annual allergy review and clearance, with follow up assessments as necessary.

019-4.4 Immunizations as indicated

019-4.5 Tuberculosis (TB) Screening, if required (administered during initial on-boarding and annually, if annual screening is required per Seattle Children's TB policy).

019-4.6 Personal hygiene;

019-4.7 Procedures for personnel protection based on hazard identification & risk assessment.

Submitting Office: Office of Institutional Assurances

Approved by:

\s\ Anne Clancy, IACUC Chairperson, 3/29/2011

\s\ William R. Morton, VMD, Attending Veterinarian, 3/30/2011

\\s\ Mason Craig Bailey, Manager/Office of Animal Care, 3/29/2011