

**SEATTLE CHILDREN'S RESEARCH INSTITUTE
OPERATING POLICIES / PROCEDURES**

DEPARTMENT: Institutional Animal Care and Use
Committee
POLICY NUMBER: IACUC-010
REPLACES:
EFFECTIVE DATE: June 10, 2005
REVISION DATE: November 6, 2008
POSTED FROM:

TITLE: Attendance Requirements Of IACUC Members

SUMMARY:

IACUC Committee members shall be allowed no more than one (1) unexcused absence on an annual basis.

POLICY/PROCEDURE:

- 010-1 Attendance by committee members at IACUC meetings is essential to maintain the integrity of the review process.
- 010-2 Committee members shall notify the Office of Animal Care (OAC) to request an excused absence from any scheduled meeting. The minutes shall reflect all "excused" and "unexcused" absences.
- 010-3 Any Committee member with more than one (1) unexcused absence in a given year shall be subject to removal from the Committee.

Submitting Office: Office of Animal Care

Approved by:

\s\ Anne Clancy, IACUC Chairperson, October 17, 2007

\s\ William R. Morton, VMD, Attending Veterinarian, September 19, 2007

\s\ Brian M. Umrysh, Manager/Office of Animal Care, September 11, 2007