

Meeting Minutes September 11, 2007

In Attendance:

Allison Eddy
Helen Dichek
Ikuyo Yamaguchi
Jason Debley
Jim Bassuk
Michael Cunningham

Raj Kapur
Robert Boucek
Simon Horslen
Mark Ruffo
Heather Lindemann
Delila Katzka

Introduction:

Heather Lindemann discussed the agenda for today's meeting. The team will review the input from the public forum in order to incorporate any relevant feedback and finalize the strategic plan. They will also review the results of the forum evaluation (see attached). Heather then described the next steps which include a focus group review, final revisions as necessary and then the Center Director Advisory Committee (CDAC) review and approval. After final approval, the plan will be published and then Center Directors will be looking at common elements to work in concert while each center will begin to take action towards achieving their goals.

Center name and vision:

A focus group consisting of parents and donors will be looking at the names and vision statements of each center and provide feedback to the teams. Mark Ruffo, Marketing Manager for Research, is coordinating this effort. Panel results will be reviewed by the center directors and committee members via e-mail.

Allison mentioned another center name that they might consider: *Tissue and Cell Medical Sciences*.

Priorities:

Allison led the team in a review of their priorities and current ranking. The team received feedback suggesting they seek to collaborate on computer science, engineering and genomics. Mark Rieder at UW was suggested as a potential contributor for genome sciences and Fred Rieke for computer science. While looking over the priorities it was noted that all of the items brought up at the forum had been discussed by the committee previously and it was decided that no changes were indicated. Modifying the ranking of the priorities was also put on the table, but no one felt it necessary to revisit it at this time.

Further discussion:

Allison mentioned that she would like to establish a steering committee, possibly a subset of this team to continue development of the center. Team members felt it would helpful to ask a

couple of the outside collaborators to meet with them to discuss recruiting. Alec Clowes, Steve Schwartz and Gerald Nepom were specifically mentioned. Additional discussion followed surrounding potential methods to identify candidates and desired qualifications.

Conclusion:

The strategic plan was approved as written pending the outcome of the focus group review. Any suggestions that come out of the focus group will be distributed to the team for comment.

Action: Draft a candidate nomination form and distribute to the team. **(Eddy with assistance from Boucek)**

Submitted by:

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