

# D.A.W.G.

## Direct Admission Worksheet and Guidelines for Children's Clinics

### Step 1

Patient meets Direct Admission Guidelines

Admit to\*:  Inpatient  Observation

\*If you are unsure, make your best guess. All cases are reviewed.

Date \_\_\_\_\_ Estimated Length of Stay: \_\_\_\_\_

Patient Name: \_\_\_\_\_

MRN: \_\_\_\_\_

Interpreter? Language \_\_\_\_\_

#### Isolation

Runny nose or cough

Rash

Known MRSA

Chicken Pox Exposure

Clinic Attending: \_\_\_\_\_

Inpatient Attending: \_\_\_\_\_

Allergies:  In CIS

Medications:  In CIS

### Step 2 ADMIT DIAGNOSIS: \_\_\_\_\_

**BRIEF HPI AND RELEVANT PMH:**

**REQUESTED WORKUP/TREATMENT**

Clinic note/other materials  attached or  in CIS

### Step III

#### 1. Call admitting resident:

- a. If admitting to subspecialty team, call the admitting resident for your specialty –

Pulmonary, Neurology, Rheumatology	Team 1 987-2435
Gastroenterology, craniofacial, endocrinology	Team 2 987-2437
Nephrology, cardiology	Team 3 987-2439

- b. Admitting to House, call Access Nurse (7-5095) to obtain team assignment.

#### 2. Call the Access Nurse (7-5095).

#### 3. Tell the family where to go

- a. If coming from a hospital-based clinic, meet Admitting Facilitator at Whale 4 Reception.  
b. If coming from a satellite clinic OR family leaving/returning, instruct family to arrive at Children's

Main Entrance (Giraffe Entrance) on \_\_\_\_\_ (date) between \_\_\_\_\_ and \_\_\_\_\_  
(1 hour window).

#### 4. Complete family instruction sheet.

5. FAX this form promptly to (206) 985-3135 (5-3135 for internal FAX). Form will be archived for 2 weeks.

**Not a permanent part of medical record**