
Seattle Children's Research Institute The Project Management Office (PMO) and Continuous Performance Improvement (CPI) Resource Information

What is a Project?

A project is an endeavor with a clear start and end date. A project requires coordination of time, cost, scope, quality, procurement, personnel, integration, communication and risks to deliver an end result of a unique product or service.

What is a CPI effort?

CPI efforts focus on QCDSE. The effort aims to document and improve current operational processes that are not ideal but solutions/remedies are not yet known.

When do you need PMO resources? (All criteria must be met)

1. Solution to business problem/issue is defined
2. Exceed 40 or more hours of effort
3. Has clearly defined scope and success indicators
4. Will be transformed to operations
5. Has a sponsor
6. Financially supported
7. Project resources are identified and secured

For more information, questions, or to initiate a project, please visit the PMO pages on [CHILD](#).

When do you engage CPI resources?

1. Problem where a solution is not yet known
2. Current process does not exist, not working or processes not aligned
3. Variation in the way the work is performed
4. No reliable methods or standard work
5. Data is available or can be mined to understand the problem and assess improvement
6. Clear process owner and sponsor to champion effort
7. Effort does not end after a CPI facilitated event. Outcomes are audited and the new process becomes the basis for further improvement

For more information, questions, or to initiate a CPI improvement event, please contact [Stephanie Axelrod](#), [Delila Katzka](#) or [Havivah Schwartz](#).