

**SEATTLE CHILDREN'S RESEARCH INSTITUTE
OPERATING POLICIES / PROCEDURES**

DEPARTMENT: Institutional Biosafety Committee
POLICY NUMBER: IBC-016
REPLACES: IBC-16 (6/7/06)
EFFECTIVE DATE: 10/15/08
REVISION DATE: 10/15/08
POSTED FROM: Exempt per RIA-01-14.2.3

TITLE: Investigator's Appeal Process

SUMMARY:

Investigators shall have the right to appeal a decision of the IBC within two weeks of notification by the IBC Chair.

POLICY/PROCEDURE:

- 016-1 The Investigator shall have the right to appeal a decision, by the IBC, within two weeks of notification by the IBC Chair. This appeal process applies only to a decision by the IBC to disapprove a study.
- 016-2 The appeal should be initiated by submitting a letter to the IBC Chair addressing relevant issues.
- 016-3 The IBC Chair shall decide if the issues addressed in the appeal letter warrant inviting the Principal Investigator (PI) to the next IBC meeting to present their justifications.
- 016-4 Any decision to reverse a disapproved study requires a vote of a presiding quorum of the IBC.

Submitting Office: Institutional Biosafety Committee

Approved by:

\\s\ David Moore 10/15/2008
IBC Chair | Director, Research Technical Operations

\\s\ James B. Hendricks, PhD 10/15/2008
President, Seattle Children's Research Institute