Guidelines for Water Recreation Scholarship Forms

Content

- ☐ Automatic qualification for Medicaid, Head Start, ECEAP, or National School Lunch Program
- ☐ Lists non-invasive income verification documents first (e.g. school lunch program)
- ☐ Requires only one income verification document
- ☐ Disclaimer that applicant can bring forth other income verification documentation or circumstances if listed documents are not available to applicant
- ☐ Clear guidelines for scholarship awards
- ☐ Scholarship award approval lasts one year
- ☐ Collects information about ethnicity/race
- ☐ Scholarship offered for swim lessons
- ☐ Sponsor a child scholarship

Format

- ☐ 11 pt. type size minimum
- ☐ Text/description font: Times new roman or similar (serif)
- ☐ Application field font: Arial or similar (sans-serif)
- ☐ Uniform spacing throughout application
- ☐ Double space between lines
- ☐ White space
- ☐ One page application (with guidelines on separate sheet if necessary)
- ☐ Can list multiple family members on one form (up to three children per form)
- ☐ Reading level below 8th grade

Access

- ☐ Scholarship forms available to print from pool website
- ☐ Scholarship guidelines posted online and in print
- ☐ Scholarship availability posted online and in print
- ☐ Scholarship form available in the same formats as registration options
- ☐ Collects information about ethnicity/race
- ☐ Mail-in option
- ☐ Scholarship forms available when pool is closed
- ☐ Form not necessary for scholarship
- ☐ Notification of approval within 48 hours
- ☐ Notification of approval time stated on form
- ☐ Discount/subsidy offered for family swim
- ☐ Discount/subsidy offered for open swim
- ☐ Advertising agreement with organization (banner at front desk of medical center, etc) used for scholarship subsidy

Registration/Other

- ☐ Optional donation to scholarship fund upon registration
- ☐ Policy of reduced pricing rather than a separate scholarship fund
- ☐ Partnering with outside partners (ex: Make a Splash)

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For more information, visit www.seattlechildrens.org/dp